

Annex 1 - Information Governance Team Report performance April 2025 to March 2026			
	2023/2024	2024/2025	2025/2026
FOI & EIR - Total Requests Received	1,640	1,681	1,822
FOI & EIR - Requests responded to In time	1,358	1,529	1,600
FOI & EIR - % Requests responded to In time	88.99%	95.32%	94.84%
FOI & EIR - Requests responded to Out of time	168	75	87
FOI & EIR - % Requests responded to Out of time	11.01%	4.68%	5.16%
FOI - Total Requests Received	922	912	955
FOI - Requests responded to In time	697	807	825
FOI - % Requests responded to In time	83.47%	93.51%	93.86%
FOI - Requests responded to Out of time	138	56	54
FOI - % Requests responded to Out of time	16.53%	6.49%	6.14%
Number of FOI reviews received	47	31	58
Number of FOI reviews: Not Upheld	14	0	27
Number of FOI reviews: Partly Upheld	4	0	16
Number of FOI reviews: Not Pursued	1	4	0
Number of FOI reviews: Upheld	3	0	10
Number of FOI reviews completed and responded to 'In Time'	39	25	53
% of FOI reviews completed and responded to 'In Time'	95.24%	92.59%	98.15%
Number of FOI reviews completed and responded to 'Out of Time'	2	2	1
% of FOI reviews completed and responded to 'Out of Time'	4.88%	7.41%	1.85%
Number of FOI Requests which are incomplete ("no response sent" or "ongoing")	54	45	37

	2023/2024	2024/2025	2025/2026
Number of FOI Requests which are incomplete ("no response sent" or "ongoing") > 30 days	10	9	9
EIR - Total Requests Received	718	769	867
Number of EIR requests: Not Pursued	6	8	12
Number of EIR requests: Not Upheld	1	0	0
Number of EIR requests: Partly Upheld	6	0	0
Number of EIR requests: Upheld	0	0	0
EIR - Requests responded to In time	661	722	775
EIR - % Requests responded to In time	95.66%	97.44%	95.92%
EIR - Requests responded to Out of time	30	19	33
EIR - % Requests responded to Out of time	4.34%	2.56%	4.08%
Number of EIR reviews received	21	28	40
Number of EIR reviews: Not Upheld	7	0	14
Number of EIR reviews: Not Pursued	0	3	0
Number of EIR reviews: Upheld	1	0	2
Number of EIR reviews completed and responded to 'In Time'	18	20	25
% of EIR reviews completed and responded to 'In Time'	100.00%	83.33%	80.65%
Number of EIR reviews completed and responded to 'Out of Time'	0	4	6
% of EIR reviews completed and responded to 'Out of Time'	0.00%	16.67%	19.35%
Number of EIR reviews: Partly Upheld	2	0	11
SAR - Total Received	175	187	225
SAR - In time	126	132	147

	2023/2024	2024/2025	2025/2026
SAR - % In time	72.00%	83.54%	84.97%
SAR - Out of time	26	26	26
SAR - % Out of time	14.86%	16.46%	15.03%
Number of Rights of Individuals requests received	27	27	35
Number of Rights of Individuals requests: Not Upheld	6	13	11
Number of Rights of Individuals requests: Partly Upheld	0	0	0
Number of Rights of Individuals requests: Not Pursued	5	3	2
Number of Rights of Individuals requests: Upheld	6	4	6
Number of Rights of Individuals requests completed and responded to 'In Time'	8	2	1
% of Rights of Individuals completed and responded to 'In Time'	72.73%	66.67%	100.00%
Number of Rights of Individuals requests completed and responded to 'Out of Time'	3	1	0
% of Rights of Individuals completed and responded to 'Out of Time'	27.27%	33.33%	0.00%
Number of Requests for Information received	378	466	586
Number of Requests for Information: Agreed for release	272	358	493
% of Requests for Information: Agreed for release	94.77%	90.18%	94.99%
Number of Requests for Information: Not provided	15	39	26
% of Requests for Information: Not provided	5.23%	9.82%	5.01%
Number of Requests for Information completed and responded to 'In Time'	211	146	46
% of Requests for Information completed and responded to 'In Time'	96.79%	97.33%	95.83%

	2023/2024	2024/2025	2025/2026
Number of Requests for Information completed and responded to 'Out of Time'	7	4	2
% of Requests for Information completed and responded to 'Out of Time'	3.21%	2.67%	4.17%
Number of ICO cases received	8	7	10*
Number of ICO cases completed and responded to 'In Time'	6	6	7*
% of ICO cases completed and responded to 'In Time'	85.71%	85.71%	87.50%
Number of ICO cases completed and responded to 'Out of Time'	1	1	1*
% of ICO cases completed and responded to 'Out of Time'	14.29%	14.29%	12.50%
Number of reported potential or actual Data Breaches through the council breach reporting process	--	271	318
Number of Data Breaches reported to the ICO	1	0	1

*There are two cases that we have not received the ICO's decision on at time of preparing this report